

**INSTRUCTIONS AND CHECKLIST FOR FILING PETITION FOR
WAIVER OF ADMISSION ON MOTION REQUIREMENTS FOR ADMISSION OF A
MILITARY SPOUSE ATTORNEY TO THE PRACTICE OF LAW IN GEORGIA**

PART C, SECTION 2(b) and (e)

Name: _____

Address: _____

Phone: _____ Email: _____

By submitting this petition you acknowledge that you have:

_____ A. Read [Part C of the Rules Governing Admission to the Practice of Law in Georgia](#) (Admission on Motion) (www.gabaradmissions.org).

_____ B. Read the [Waiver Process and Policy](#).

_____ C. Submitted **10 copies** of the following in the **ORDER LISTED, CLEARLY IDENTIFYING and SEPARATING EACH HEADING BY TABBED DIVIDERS** and placed in **INDIVIDUAL NOTEBOOKS** or **BINDERS**.

CHECKLIST FOR SUBMISSION OF WAIVER PETITION

The **10** copies of the petition should be submitted in **INDIVIDUAL NOTEBOOKS** or **BINDERS** and each must include a copy of the completed Checklist.

1. Statement as to why petitioner does not meet Admission on Motion Requirements
2. Certified copy of Marriage Certificate
3. Certified copies of Permanent Change of Station Orders showing that the service member spouse is assigned to a military installation within the State of Georgia.
4. Expected Duration of Assignment
5. Undergraduate Transcript

This must be an "official transcript" obtained from your degree granting undergraduate school indicating the degree and the date conferred.

6. Law School Transcript

This must be an "official transcript" obtained from your JD degree granting law school indicating the degree and the date conferred.

7. A Letter of Good Standing from EACH State or Jurisdiction in which you are Admitted to Practice.
8. A Letter of Good Standing from EACH State or Jurisdiction in which you were Admitted but are no longer Active, confirming that you were in Good Standing at the time you resigned or otherwise became Inactive.

The Board of Bar Examiners requires a Letter of Good Standing from each jurisdiction in which you have been admitted to practice law (even if you are currently inactive in that jurisdiction). If you are unsure which authority issues letters of good standing, you should contact the jurisdiction(s) in which you are/were admitted. The letter(s) must be Current (dated no earlier than 60 days prior to the filing of your Petition) and Original.

9. A record of Your Disciplinary History from EACH State or Jurisdiction in which you have ever been admitted to practice.

The Board of Bar Examiners requires a record of your disciplinary history from each jurisdiction in which you have ever been admitted to practice law. Your disciplinary record(s) must be original and current (dated no earlier than 60 days prior to its submission to the Office of Bar Admissions). Information regarding U.S. disciplinary boards are available on the American Bar Association's website at www.abanet.org. Search for "disciplinary" and you will be directed to the latest Directory of Lawyer Disciplinary Agencies.

10. Description of employment history, particularly law related employment and description of legal practice and any significant achievements in the practice of law
11. A statement as to career goals and whether or not the applicant has obtained law-related employment in Georgia.
12. A narrative statement as to why the applicant believes that good cause by clear and convincing evidence has been established and any other documentation, material or information that the applicant believes is relevant to the establishment of good cause.

NOTE:

If a petition for waiver of Admission on Motion requirements filed by a military spouse does not contain the documentation specified above, or does not provide clear and convincing evidence as to why such information should not be required of the applicant, the Director of Admissions shall advise the applicant in writing that:

- (I) The information has not been properly submitted; and
- (ii) The petition for waiver will not be acted upon until such information has been submitted or the applicant provides clear and convincing evidence as to why it need not be submitted in support of the petition.